

INDIA ASSOCIATION OF NEW HAMPSHIRE

YOUTH GROUP BYLAWS

Revised September, 2013

PURPOSE

Find avenues for young people of Indian origin to get together and serve the community with leadership and community involvement. In order for this to happen activities will be planned at the beginning of the school year to promote self-development and fun volunteering at the Manchester/Nashua Soup Kitchens and IANH events like Diwali, Spring Festival, Fund Raisers, Goffstown Senior Citizens entertainment program as well as the youth group's own Nach Night event. They will also earn community service hours for services rendered

MEMBERSHIP THE YOUTH GROUP

All IANH member kids 12 years and above can join the Youth Group and continue until they complete the high school. The parents of member kids must be active (paid) members of IANH at the time joining and remain active (paid) members of the IANH to continue the membership of their kids in the Youth Group.

YOUTH GROUP COORDINATOR

Chair, Youth Affairs Committee of IANH will act as the Coordinator of the Youth Group. She will be assisted in her role by other members of the Youth Affairs Committee.

Role of the Youth Group Coordinator

The role of the IANH Youth Group Coordinator is to ensure that the member kids contribute positively to their community and integrate in a positive way into the mainstream American community through cultural, educational, social, public relations, and public service activities. The Youth Group Coordinator will help frame the goals for the year and help the kids accomplish them to the best of their ability. The Youth Group Coordinator will also impress upon the kids the need to do anything that they undertake with integrity. Volunteering means to do whatever you can to help with anything to the best of your ability and not expect anything in return.

Duties of the Youth Group Coordinator

Youth Group Coordinator shall be responsible for the following functions:

- Overseeing the meetings and activities of the Youth Group
- Assigning duties to Youth Group volunteers at various events and activities of the Association
- Acting as liaison between the Youth Group and the Executive Committee of the Association
- Ensuring that the activities of the Youth Group are conducted according to the

bylaws of the Youth Group as approved by the executive committee of the Association

EXECUTIVE COMMITTEE OF YOUTH GROUP

The Executive Committee of the IANH Youth Group shall consist of the following officers to be elected by the Youth Group members for a period of one year. Elections will normally be held during the last week in August.

- President
- Vice-President
- Secretary
- Treasurer
- Chair, Media Relations Committee

Upon conclusion of the elections, the Chair of the Youth Affairs Committee in consultation with Youth Affairs Committee will have the discretion to appoint up to four Members to the Executive Committee from amongst eligible active members of the Youth Group

ELECTIONS OF THE OFFICERS

Eligibility Criteria for Active Members

Active Members would meet the following eligibility criteria. Only active members would be eligible to vote in the elections.

1. Should have attended at least 50% of the meetings of the Youth Group during the previous year.
2. Should have participated in Soup Kitchen service at least three times during the previous year (either at Nashua or Manchester).
3. The parents of the member kids must be current (paid) family members.

The Youth Group Coordinator will maintain meeting attendance and soup kitchen service records for the purpose of verifying the active status of the members of the Youth Group. The Membership Chair would maintain records to verify the status of the membership of the parents of the Youth Group members.

Eligibility of Candidates

The candidates for the Youth Group Executive Committee should be active members of the Youth Group by meeting the criteria laid down in the previous section. In addition, the candidates for the position of the President should be high school seniors and the candidates for the position of the Vice-President should be a high school juniors or seniors during the term for which the elections are being held.

The parents of the candidates must be current (paid) family members of IANH for the nominations to be accepted.

Nominations

The eligible active members of the Youth Group can nominate themselves or other active members for positions on the Executive Committee of the Youth Group. If nominated by others, the nominee will be asked for acceptance of the nomination. Each active member can be candidate for only one position on the Executive Committee. Those nominated must meet the eligibility criteria for candidates as outlined in the previous section.

All nominations shall be received by the Secretary of the India Association of New Hampshire by mail or by email. The nominations must be received by the closing date of the nominations, which will normally be at least seven days prior to the date of the elections. All nominations must be seconded on the floor at the general body meeting prior to voting.

Verification of Eligibility of the Voters and Candidates

The Youth Group Coordinator will provide the meeting attendance and soup kitchen service records and the Membership Chair will provide the membership status information to the IANH Secretary prior to the elections to determine the eligibility of the voters and the candidates.

Annual General Body Meeting

Elections for all positions on the Executive Committee of the Youth Group shall be conducted each year at the Annual General Body meeting of the Youth Group. Chair of the Youth Affairs Committee shall preside over the Annual Meeting. Twenty Five per cent (25%) of the active membership of the Youth Group shall constitute a quorum for the annual meeting.

Election Procedure

The President of the India Association with the assistance of the Secretary of the India Association shall conduct and certify all elections following the detailed procedures laid down in these bylaws.

In Case of a Tie

In case there is a tie in votes for any position, a new vote would be conducted immediately amongst the top two candidates based on the number of votes received.

Filling of Vacancies

If a position within the Executive Committee of the Youth Group becomes vacant prior to the next Annual General Body meeting at which the elections are scheduled, the Youth Group Coordinator after consultation with the Youth Affairs Committee will fill the vacancies from the active membership of the Youth Group for the remainder of the term until the next elections.

Termination

If any of the members of the IANH Youth Group Executive Committee including the officers is not performing as expected despite warnings, the Executive Committee of the Youth Group can recommend the termination of the said Executive Committee member to the Youth Group Coordinator provided at least two-thirds of the Executive Committee members (excluding the Executive Committee member in question) support such an action. Youth Group Coordinator would make the final decision after consultation with the Youth Affairs Committee. The final

decision may include termination or some other course of action as deemed appropriate by the Youth Affairs Committee.

SPECIAL GENERAL BODY MEETINGS

Special meetings of the general body of the Youth Group may be called by the President of the India Association of New Hampshire or by the Youth Group Coordinator for transacting business of an urgent nature. The object of the meeting shall be stated in the call. Seven days notice shall be adequate notice for such special meetings.

AMENDMENTS TO THE BY-LAWS

Amendments to the by-laws of the Youth Group may be initiated by the President of the India Association of New Hampshire or by the Youth Group Coordinator. Notice of any meeting, at which amendment(s) will be considered, shall include the full text of the proposed amendment(s).

At least one half of the active membership of the Youth Group will constitute quorum for the meeting. The amendments must be approved by a vote of at least two-thirds of the members present. The amendment will then be presented to the IANH Executive Committee for approval at the next scheduled meeting of the IANH Executive Committee. The amended bylaws of the Youth Group will become effective only after they have been approved by the IANH Executive Committee.

ROLE OF IANH EXECUTIVE COMMITTEE

Youth Group Coordinator (Chair, IANH Youth Affairs Committee) will keep the Executive Committee informed of the activities of the Youth Group. Youth Group Coordinator will also present proposals for amendments to the bylaws of the Youth Group and requests for budgets to the IANH Executive Committee. The decision of the IANH Executive Committee will be final in all matters brought before it by the Youth Group Coordinator, Executive Committee of the Youth Group, Officers of the Youth Group, members of the Youth Group, IANH membership, or anyone else representing the Youth Group.